



**CHILDREN'S EDUCATION SOCIETY (Regd.)**

**THE OXFORD DENTAL COLLEGE**

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Bommanahalli, Hosur Road, Bangalore – 560 068.  
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**Date: 14.03.2022**

**Ref:**

### Circular

This is to inform that The Oxford Dental College is conducting a program on  
“Productivity Enhancement Skills” on 14<sup>th</sup> March 2022.

**Speaker:** Dr. Sirekha A

**Organizers:** The Oxford Dental College

**Beneficiaries:** UG's, PG's, Faculty

**Venue:** Auditorium

**Timings:** 10:00 AM onwards

  
**Principal**



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**THE OXFORD DENTAL COLLEGE**

A lecture on "Productivity Enhancement Skills" conducted at The Oxford Dental College by Dr. Stirekha on 14<sup>th</sup> March 2022.

**ATTENDANCE SHEET**

**STAFF LIST**

Sl.no.	Name of the staff	Signature
1.	Dr. A R PRADEEP	<i>Pradeep</i>
2.	Dr. PRIYA SUBRAMANIAM	<i>Priya Subramaniam</i>
3.	Dr. LAXMIKANTH S M	<i>Laxmikant</i>
4.	Dr. MALATHI DAYALAN	<i>Malathi dayalan</i>
5.	Dr. A.N. SAVITHA	<i>Savitha</i>
6.	Dr. NEERAJA B	<i>Neeraja B.</i>
7.	Dr. SHOBHA	<i>Shobha</i>
8.	Dr. KIRAN	<i>Kiran</i>
9.	Dr. LEEKY	<i>Leeky</i>
10.	Dr. BHARATH	<i>Bharath</i>
11.	Dr. ARCHANA	<i>Archana</i>
12.	Dr. ANURADHA	<i>Anuradha</i>



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**PG STUDENTS LIST**

Sl.no.	Name of the student	Signature
1.	Dr. AKSHAY V ANAND	Akshay. Anand.
2.	Dr. NIVEDITHA M	Nivedithe
3.	Dr. SHWETHA SHANBHAG	Shwetha.
4.	Dr. ZABIULLA KHAN N	Zabiulla
5.	Dr. EMIL FRANCIS	Emil
6.	Dr. INDHU JOSE	Indhu Jose
7.	Dr. YAMUNA RANI	Yamuna
8.	Dr. BHAGYASHREE M	Baghyashree
9.	Dr. JESSICA CAROL CORREYA	Jessica Carol
10.	Dr. V AISHWARYA	Aishwarya
11.	Dr. SRIABINAYA S	Sri Abhinaya
12.	Dr. SHARADHI HEGDE	Sharadhi
13.	Dr. PRABHA SHREE	Prabhashree
14.	Dr. KOSANAM SAI HITESH	Kosanam Sai Hitesh
15.	Dr. KAMINI SHARMA	Kamini
16.	Dr. TARIKA G	Tarika
17.	Dr. NAUSHEEN ERAM	Nausheen



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18.	Dr. AGNITEJ K T	<i>Agnitej</i>
19.	Dr. SHERIN JOHNSON	<i>Sherin Johnson</i>
20.	Dr. NIKHIL V JOSE	<i>Nikhil</i>
21.	Dr. KONKA MEGHANA	<i>Meghane</i>
22.	Dr. KAMESHWARI R A	<i>Kameshwari</i>
23.	Dr. VARUN P	<i>Varun</i>
24.	Dr. YASHASHWINI B S	<i>Yashashwini</i>
25.	Dr. V SATYA KAMAL	<i>Sathyakamal</i>
26.	Dr. HAJIRA ANJUM SULTANA	<i>Hajira</i>
27.	Dr. PRANAV PREMARAJAN	<i>Pranav</i>
28.	Dr. YOGESH K M	<i>Yogesh K M</i>
29.	Dr. SHRI RAKSHA P	<i>Raksha</i>
30.	Dr. MARIYAM ADIL SHAH	<i>Maryam Adil</i>
31.	Dr. NITIN R V	<i>Nithin</i>
32.	Dr. VARSHITHA A	<i>Varshitha - A -</i>
33.	Dr. G NAGATULSI	<i>Nagathulasi</i>
34.	Dr. IRENE ANN THOMAS	<i>Irene</i>
35.	Dr. MOHAMMED SADIQ KAZI	<i>Mohammed Sadiq</i>





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36.	Dr. PRIYANKA DAS	<i>Priyanka Das</i>
37.	Dr. RATHNASHREE M V	<i>Rathna</i>
38.	Dr. SADIYA NAZ	<i>Sadiya</i>
39.	Dr. TANVI S	<i>Tanvi</i>
40.	Dr. SANA NASREEN	<i>Sana</i>
41.	Dr. ANUSHREE S SHENOY	<i>Anushree</i>
42.	Dr. LEKSHMI S NAIR	<i>Lekshmi</i>
43.	Dr. ARYA DEVI S	<i>Arya Devi</i>
44.	Dr. BHAVANA VUNNAM	<i>Bhavana</i>
45.	Dr. PALISETTY JAHNAVI SAI SRI	<i>Jahnavi</i>
46.	Dr. JISHNU PN	<i>Jishnu</i>
47.	Dr. LOHITHA K	<i>Lohitha</i>
48.	Dr. SOKKAM MANASA	<i>Sokkam</i>
49.	Dr. PARI ANAND	<i>Pari Anand</i>
50.	Dr. NIVEDITHA M	<i>Nivedita M</i>
51.	Dr. MADHURIMA GOSWAMI	<i>Madhuri</i>
52.	Dr. M M VISHNU PRIYA	<i>Vishnu priya</i>
53.	Dr. VINITHA G KAIMAL	<i>Vinitha</i>
54.	Dr. S MAHIMA	<i>Mahima</i>



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55.	Dr. CHANDHANA A V	<i>Chandhana v</i>
56.	Dr. MRUNALINI CHOUKSEY	<i>Mrunalini</i>
57.	Dr. PRIYANKA DAS	<i>Priyanka Das</i>

**UG STUDENTS LIST**

Sl.no.	Name of the student	Signature
1.	TANIYA	<i>Taniya</i>
2.	NIVEDHITHA. R	<i>Nivedhitha</i>
3.	VAISHNAVI. B	<i>Vaishnavi B.</i>
4.	KHUSBOO KHATUN	<i>Khatun</i>
5.	APPANNAGARI PRANITHA SAI	<i>Pranitha</i>
6.	LUPAMUDRA PARASAR	<i>Lupamudra</i>
7.	NALLAGONDA THEJESH	<i>Nallagonda</i>
8.	D.V THANUJA	<i>Thanuja</i>
9.	ARPITHA S	<i>Arpitha</i>
10.	ATHMEETHA	<i>Athmeetha</i>
11.	BHAVANA S	<i>Bhavana</i>
12.	DIVYA SURESH	<i>Divya Suresh</i>
13.	GARADALA PRAGNA SRI	<i>Pragna</i>



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15.	K SREESHMA	Sreeshma
16.	KAVYASHREE Y M	
17.	KHAZI MOHAMED SANAULLA	Khazi. Mohmed
18.	FARHEEN RAFEEK	Farheen
19.	HAJIRA	Hajira
20.	KAVYASHREE GURUNG	Kavyashree
21.	LIRIK JONGKEY	Lirik Jongkey
22.	NEEHARJIT MAHANTA	Neharjit
23.	NEHA GUPTA	Neha
24.	ROHAN BORA	Rohan
25.	SANJU SHREE V	Sanju
26.	LEZA MARIA MATHEW	Leza
27.	VALLURI AFRIN	Afrin
28.	CHARBELLE NATALIE CARMO LOBO"	Charbelle
29.	KAVYA SHREE. G	Kavya
30.	JAGANNATH DAS	Jagannath Das
31.	KRISTI SAIKIA	Kristi





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33.	SHAIK ABDUL SAMAD	<u>Shak</u>
34.	PARTHA PRIYAM MAHANTA	<u>Pray</u>
35.	JAGANNATH DAS	<u>Jagannath Das</u>
36.	BHAVANI M S	<u>Bhavani</u>
37.	BHUVANA G C	<u>Bhuvana</u>
38.	SAMRIDDHI BHATTACHARJEE	<u>Samridhi</u>
39.	CHARCHITA B GOHAIN	<u>Charita</u>
40.	TEJASWINI SANJAY HUDDAR	<u>Tejaswini</u>
41.	REVATHI. J	<u>Revathi</u>
42.	AYUSHMAN GHOSH	<u>Ayushman</u>
43.	PRASURJYA PLABON HAZARIKA	<u>Prasurjya</u>
44.	AKSHYA RAJ	<u>Akshya Raj</u>
45.	ANKAM MOKSHA	<u>Ankam</u>
46.	R CHETHANA	<u>Chethana</u>
47.	PUJARI MURALI KARTHIK	<u>Pujari</u>
48.	DINESH M	<u>Dinesh</u>
49.	AMOGH SARATHI	<u>Amogh</u>





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53.	MADINENI MANASA	Madheni
54.	ARSHIYA MOHAMMADI	Arshiya
55.	MADHUSHREE. K	Madhubree
56.	PRIYA. P	Priya
57.	MEGHANA. J	Meghana
58.	TEJASHWINI VANAROTTI	Tejashwini Vanarotti
59.	ANANYA. S	Ananya
60.	RAGASHREE. B	Ragashree
61.	NISCHITHA. S	Nischitha
62.	TVISHITA POLAKALA	Trishita
63.	MADHURA NAGAYYA HIREMATH	Madhura
64.	SAISHREE. K.S	Saishree
65.	ANDHAVARAPU SREETIKA	Andhavarapu
66.	C. S SNEHA	Sneha
67.	MUSKAN ANJUM. A	Muskan
68.	NIKITA SARMA	Nikitha



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70.	MD AKHLAQR RAHMAN	<i>Rahman</i>
71.	NEWIN JACOB JOHN	<i>Jacob</i>
72.	SHATABDI NEWAR	<i>Shatabdi Newar</i>
73.	VIDHYASHRI	<i>Vidhyashri</i>
74.	M. JANI BABA.	<i>Jani Baba</i>
75.	G.S. SIMRAN.	<i>Simran</i>
76.	POORNA SHREE. G.L	<i>Porna</i>
77.	MADHURI. K	<i>Madhuri</i>
78.	GIRISH. M	<i>Girish</i>
79.	HANUSHA. S	<i>Hanushe</i>
80.	AMINA RUSAFIDA. K.A	<i>Amina Rusafida</i>
81.	NIVEDA. M	<i>Niveda</i>
82.	VANSHIKA SHREYA	<i>Vanshika</i>
83.	B PREETHI	<i>Preethi</i>
84.	MONISHA. U	<i>Monisha</i>
85.	FAYEZA ABDUL HAMEED	<i>Abdul</i>
86.	NEHA D NAIDU	<i>Neha</i>
87.	NANDINI. S	<i>Nandini</i>
88.	BASAVARAJ	<i>Basavaraj</i>



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90.	CHANDANA. H. A	<i>Chandana H.A</i>
91.	NIKITA R PATIL	<i>Nikita R</i>
92.	SEN TOM	<i>Sen Tom</i>
93.	V. SNEHA	<i>Sneha</i>
94.	JENIFER. A	<i>Jenifer</i>
95.	HEMAM NIVEDITA DEVI	<i>Hemam Nivedita</i>
96.	MEGHAVARSHINI. S	<i>Meghavarshini S</i>
97.	JOEL JOSE	<i>Joel</i>
98.	<del>PATHAN ARSHIA KHANAM</del>	<i>Arshia</i>
99.	THANNOJ KIRAN BIJA	<i>Thannoy Kiran</i>
100.	KARINA LAMA	<i>Karina</i>
101.	MAUSUMI BHARALI	<i>Shubhi S</i>
102.	SANJAY AUGUSTINE	<i>Sanjay</i>
103.	SHEKHA S	<i>Shekha S</i>
104.	SHREYA SHAJI	<i>Shreya</i>
105.	TWINKLE THOMAS	<i>Twinkle</i>
106.	KUSHALA G	<i>Kushala</i>
107.	M T TEJASHWINI	<i>Tejashwini</i>
108.	MERIN ANN BENNY	<i>Merin</i>





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110.	MOKATI LAKSHMI VENKATA PRASAD	Mokati
111.	UTHARA M DAS	Uthara
112.	VARSHINI C V	Varshini
113.	VINUTHA NAVANEETHAM	Vinutha
114.	YAMAN EQBAL	Yaman
115.	YUMNA ABDUL AZEEZ	Abdul
116.	M. JOTHIKA	Jothika
117.	BENSON M VARGHESE	Benson
118.	SHALINI	Shalini
119.	MEDIKONDA VENKAT SAINATH	Venkat
120.	SRISHTI SWAYAMPURABHA	Srishti Swamy
121.	VIJAYARAJ. T.R	Vijayaraj
122.	CHALLA SIVA SAAKETH REDDY	Saaketh
123.	VIJAYA CHETHANA. R	Vijaya
124.	T KATHYRN	Kathyryn
125.	SADIA SHAIKH	Sadia
126.	ROOPA RAAJITHA UPPALAPATI	Roopa





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128.	RUQAIYYA TALATH KHAZI	<i>Ruqaiyya</i>
129.	SATABDI ROY	<i>Satabdi Roy</i>
130.	SHARANYA L	<i>Sharanya</i>
131.	ANKITA SINGH	<i>Ankita</i>
132.	SREE LAKSHMI. S	<i>Sree</i>
133.	JYOSHNA R REDDY	<i>Jyoshna</i>
134.	ANIL P JOSEPH	<i>Anil</i>
135.	ARJUN. D	<i>Arjun</i>
136.	AISHWARYA MUTTANNA PALLED	<i>Aishwarya</i>
137.	AISHWARYA S BHARADWAJ	<i>Aishwarya</i>
138.	ANAKHA RAJ	<i>Anakha Raj</i>
139.	DISHA SHARMA	<i>Disha</i>
140.	ANAGHA AJAYAN	<i>Anagha</i>
141.	MUSKAN GARG	<i>Muskan Garg</i>
142.	ANAM NASRIN	<i>Anam</i>
143.	ARTI KUMARI	<i>Arti Kumari</i>
144.	SHAIKH AISHA KHATOON IRFAN	<i>Shai</i>



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146.	CHIPPE PAVITHRA	<i>Pavithra</i>
147.	CHRISTINA M	<i>Christina</i>
148.	DEEPIKA M R	<i>Deepika</i>
149.	ANIKET CHANDRAMOULI	<i>Aniket</i>
150.	ANU SANTHAM PAUL	<i>Anu</i>
151.	ANUPAMA	<i>Anupama</i>
152.	ANUPAMA MOHAN KUMAR	<i>Anupama MC</i>
153.	ARADHANA DEKA	<i>Aradhana</i>
154.	SHRUTISHEELA DEKA	<i>Shrutisheela</i>
155.	PALLABI DAS	<i>Pallabi Das</i>
156.	POOJA PRASAD	<i>Pooja</i>
157.	AGNES ASHNA C T	<i>Agnes Ashna</i>



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**CERTIFICATE OF PARTICIPATION**



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*Certificate of Attendance*

This is to certify that

*Dr. Arya Devi S*

has attended a course on

*Productivity Enhancement Skills*

conducted on 14<sup>th</sup> March 2022

at The Oxford Dental College, Bengaluru.

Dr. A R Pradeep  
Dean  
The Oxford Dental College



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**BANNER**



# **THE OXFORD DENTAL COLLEGE BENGALURU**

Conducting  
Capability enhancement course on  
*“Productivity Enhancement Skills”*

By  
Speaker: Dr. Srirekha A  
Head of the Department  
Department of Conservative and Endodontics

Venue: Auditorium, The Oxford Dental College  
Date: 14<sup>th</sup> March 2022





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**BROCHURE**



## **THE OXFORD DENTAL COLLEGE BENGALURU**

Invites you to a program on  
“Productivity Enhancement Skills”

**Speaker:** Dr. Sirekha A  
**Date:** 14<sup>th</sup> March 2022  
**Time:** 10:00 am onwards  
**Platform:** Auditorium, The Oxford  
Dental College



Dr. Sirekha A  
Professor & HOD  
Department of Conservative and  
Endodontics  
The Oxford Dental College, Bengaluru



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Website: www.theoxford.edu

**FEEDBACK FORMS**

Participant's feedback on the Capability Enhancement programme on  
**“PRODUCTIVITY ENHANCEMENT SKILLS”**

**Speaker: Dr. Sirekha A**

**Name of the participant: Dr. ARYA DEVI S**

**Date: 14.03.2022**

SL.NO	QUESTIONS	RATING SCALE			
		POOR	SATISFACTORY	GOOD	EXCELLENT
1	Overall organization of the Program			✓	
2	Appropriateness of the facilities provided			✓	
3	Topic and content of the Program			✓	
4	Effectiveness of hand-on sessions				✓
5	Opportunity provided for interacting with guest speaker/presenter				✓
6	Whether helpful for career advancement			✓	
7	Appropriateness to meet the industry standards				✓
8	Overall experience during the program			✓	
9	Any suggestions				✓

**Signature of the participant**



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## **ACTIVITY REPORT**

### **REPORT OF THE PROGRAMME**

The Oxford Dental College conducted a capability enhancement course on

#### **“Productivity Enhancement Skills”**

for the PG and UG students and faculty by **Dr. Srirekha A.**

The course was conducted on **14<sup>th</sup> March 2022**. A total of **226** participants attended the program of which few were under graduates, post graduates and faculty. Everyone assembled at 9:45 am in the College Auditorium for registration. The course started at **10:00 am** which included the Productivity Enhancement Skills sessions.



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## **CURRICULUM**

### **PRODUCTIVITY ENHANCEMENT SKILLS**

1. What do you mean by Productivity?
2. Productivity in Dentistry
3. Greatest Dilemma
4. Factors Affecting Productivity in the Dental Practice
  - Technical Skills
  - Effective time management
  - Dental Auxiliaries
  - Front desk efficiency
  - Employee Growth and Development
  - Health and Safety
  - Employee Involvement
  - Effective Communication
  - Patient Input & Satisfaction
  - Stress factors vs. Efficiency
  - Continuous Education
5. Are You a Unique Dentist?
6. Factors Affecting My Performance in Clinics





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## **TIME TABLE**

### **PRODUCTIVITY ENHANCEMENT SKILLS (2 HRS)**

<b>Date</b>	<b>Speaker</b>	<b>Attendees</b>
14.03.2022	Dr. Sirekha A	UG students, PG students, Faculty

10:00 am – 10:15 am

Welcoming the gathering

10:15 am – 10:30 am

Introducing the Speaker

10:30 am – 12:00 pm

Lecture on Productivity Enhancement Skills

12:00 pm – 12:15 pm

Vote of thanks



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## PHOTOS





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## **PROGRAM OUTCOME**

The soft skills are skills people use to communicate, solve problems, lead and think creatively in contrast to hard skills, which are object, machines, tools and are technically oriented. Soft skills are used in personal and professional life. It helps to organize, plan, and manage the changes during the course of dental practice. Soft skills benefits growth of leadership positively. Practice management, gives motivation to specialty and general practice. It facilitates learning for perfection and growth of leadership implementation in newly developing practice. This is the most important management skills of all.